

CONSTITUTION

ARM OSSTF - TORONTO CHAPTER 12

as amended 2020

Article 1 - Name

1.1 The Name of this organization shall be ARM OSSTF–Toronto Chapter 12.

Article 2 – Objectives

- 2.1 To provide a structure for furthering the goals and welfare of retired members of OSSTF.
- 2.2 To organize social and political activities of interest and concern to the members.
- 2.3 To assist in furthering the objectives of OSSTF.

Article 3 – Membership

- 3.1 Membership shall be open to any member of provincial ARM.
- 3.2 Fees shall be in accordance with the bylaws.

Article 4 – Executive

- 4.1 The ARM Toronto Chapter 12 Executive shall consist of not fewer than eight members elected by the membership at an Annual General Meeting, namely a President, two Vice-Presidents, a Secretary and a Treasurer, and a minimum of two Executive Officers and a minimum of two Members at Large.
- 4.2 Additional executive members may be co-opted in accordance with the bylaws.
- 4.3 *The term of office shall be from June 16 to June 15. (2020)*
- 4.4 *If the President is unable to complete the term of office, the Vice-president first elected to the Executive shall assume the office of President to complete the term of office.*
- 4.5 *If the Treasurer is unable to complete the term of office, the Executive shall select a Chapter 12 member to complete the term of office.*
- 4.6 *If an Executive member other than the President or Treasurer is unable to complete the term of office the Executive may select a Chapter 12 member to complete the term of office. (2020)*

Article 5 – Meetings

- 5.1 The Executive shall call an Annual General Meeting (*AGM*) to be held by June 15.
The business of the AGM shall include the election of the Executive, presentation of a financial statement and any other appropriate matters.
(2020)
- 5.2 Executive meetings shall be at least every two months except for July and August.
- 5.3 Notices of meetings shall be 20 days, except see Article 8.2.
- 5.4 *The quorum for the AGM shall be 25 members of Chapter 12.* (2020)
- 5.5 *The quorum for Executive meetings shall be 8 members of Chapter 12 Executive.* (2020)

Article 6 – Duties

- 6.1 To further the activities of ARM and OSSTF.
- 6.2 To make recommendations to appropriate bodies.

Article 7 – Finances

- 7.1 The books of the Chapter shall be reviewed annually, prior to the AGM, by a committee of three members who are not members of the Executive.
- 7.2 The Treasurer shall maintain a bank account in the name of the Chapter, with the signing authority being any two of the President, Vice-President and Treasurer.
- 7.3 The fiscal year of ARM 12 will be from July 1 to June 30.

Article 8 - Amendment

- 8.1 *An on-time amendment to the Constitution requires a 2/3 vote at the AGM. An on-time amendment to the Bylaws requires a majority vote at the AGM.*
- 8.2 *To be on-time a proposed amendment to the Constitution or Bylaws must made available to Chapter members on the Chapter 12 website and by email to the last available members' email accounts at least 20 days prior to the AGM.*
- 8.3 *A proposed amendment to the Constitution that is not on-time requires a 9/10 vote at the AGM. A proposed amendment to the Bylaws that is not on-time requires a 3/4 vote at the AGM.* (2020)

Article 9 - Election of Executive

- 9.1 The Chapter 12 Executive shall be elected at the *Annual General Meeting*. (2020)
- 9.2 Notice of the election date, the offices to be elected, the name and contact information of the Chair of the Search Committee and the nomination procedure, shall appear in the issue of the ARM Chapter 12 newsletter that goes to the membership prior to the May Annual Meeting.
- 9.3 Members can put their name in for a position by contacting the Chair of the Search Committee and indicating their full name, the Executive position they are seeking and one nominator who is a member of the Chapter 12 ARM.
- 9.4 Nominations may take place from the floor for all positions.
- 9.5 Election shall be by secret ballot.
- 9.6 For the positions of President, Vice-President, Treasurer and Secretary, the candidate receiving the highest vote total shall be declared elected.
- 9.7 An elected Executive Officer will be assigned a portfolio.